



SUBJECT: Thesis Submission Guidelines

- I. Purpose:** To archive the intellectual production of SUU graduate students.

- II. Thesis submission requirements** SUU policy 6.51, section IV B 5).
 - A. Student will submit an electronic copy of the thesis to the library.
 - B. The title and signature pages should be formatted as shown in the examples on pages 2 and 3 of this policy and when submitted must include signatures.
 - C. Student will complete the form "Permission to Include Thesis or Selected Project in SUU Institutional Repository" Part 1, scan and send to library@suu.edu. (Sample on page 4)
 - D. Student will submit Google form "Permission to Include Thesis or Selected Project in SUU Institutional Repository" Part 2 at <http://goo.gl/Z8NP9> (sample on page 5)
 - E. "Permission to Include" forms are located on the library website <http://www.li.suu.edu/content/24/docs/02-12-11-100300-thesisfolder.pdf>.

- III. Library cataloging responsibilities:**
 - A. The electronic copy will be converted to PDF format and will be placed on a Library server. A MARC record will be created for the SUU Catalog and for OCLC, which contains a link in the 856 tag.
 - B. The graduate theses will all be placed in the SUU Scholar Archive call number, regardless of discipline. They will follow the pattern for electronic books, such as netLibrary and Oxford Reference Online.

Call number: SUU Scholar Archive Material: eBook Location: eBooks-Click on URL



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Policy No.: 2.10

Date: 10/06, 3/11, 9/13

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SAMPLE TITLE PAGE

A Structural Approach to Influencing Destination Image and Visiting Intent Using Communication
Mix: A Case Study of Austria

A Thesis submitted to Southern Utah University
in partial fulfillment of the requirements for the degree of

Master of Business Administration

November 2010

By

Dorothy A. Knudson

Thesis Committee:

Lisa Marie Assante, PhD, Chair

Sophitmanee Sukalakamala, PhD

Hsing Ivan Wen, PhD



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SAMPLE SIGNATURE PAGE

We certify that we have read this thesis and that, in our opinion, it is satisfactory in scope and quality as a thesis for the degree of Master of Business Administration.

Thesis Committee

Lisa Marie Assante, PhD, Chair

Sophitmanee Sukalakamala, PhD

Hsing Ivan Wen, PhD



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Gerald R. Sherratt Library
351 W. University Blvd.
Cedar City, UT 84720
435-586-7947
library@suu.edu

Permission to Include Thesis or Selected Project in SUU Institutional Repository

DIRECTIONS FOR STUDENT

1. Complete Part 1 of this form and obtain the necessary signatures.
2. Return to the Library Administration Office 302.
3. Complete Part 2 and email to library@suu.edu.
4. Submit electronic copy of thesis to library@suu.edu. Must include title page and signature page as per example. Thesis pagination will start after the signature page.

Part 1

Name: (as it appears on the thesis or project)			SUU ID
<input type="text"/>			<input type="text"/>
First	Middle or Initial	Last or Surname	Department
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Permanent Street Address		Daytime telephone number	
<input type="text"/>		<input type="text"/>	

Departmental Approval

The graduate committee chair and the department chair have read the work in its final form and have found that it meets university and departmental content and format requirements. Its format, citations, and bibliographic style are consistent and acceptable; its illustrative materials including figures, tables and charts are in place; the final manuscript is acceptable to the graduate committee and is ready for submission to the university library.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Signature of Graduate Committee Chair	Date	Signature Department Chair	Date

Student Agreement

My graduate committee and I agree that the document described in this application should be placed in the SUU Institutional Repository. I will provide key words that can be used to access my paper, an abstract of my thesis and electronic copy of the work in pdf format to the Sherratt Library and agree to release the entire work immediately for worldwide access.

I hereby certify that, if appropriate, I have obtained and attached hereto a written permission statement from the owner(s) of each third-party copyrighted matter to be included in my thesis or selected project, and will allow inclusion in the Institutional Repository. I certify that the version I am submitting is the same as that approved by my graduate committee.

I hereby grant to Southern Utah University and its agents the non-exclusive license to archive and make accessible my thesis or selected project in whole or in part in all forms of media, now or hereafter known. I retain all other ownership rights to the copyright of the theses or selected project. I also retain the right to use in future works (such as articles or books) all or part of this thesis or selected project.

<input type="text"/>	<input type="text"/>	<input type="text"/>
Student Signature	Name of student (printed)	Date



Part 2 can be found at <http://goo.gl/Z8NP9>

Permission to Include Thesis of Selected Project in SUU Institutional Repository - Part 2

Directions:

1. This is Part 2 of the submission process.
2. Complete and submit form.
3. Submit electronic copy of thesis to library@suu.edu. Must include title page and signature page as per examples in Graduate Theses Policy located on the library webpage. Thesis pagination will start after the signature page.

* Required

Name *

As it appears on the thesis or project

This is a required question

Birth year

needed to uniquely identify you as the author

email address

Title of work *

Key Words to be used to perform a search for this paper: *

Abstract *

1500 characters or less