



**GERALD R. SHERRATT LIBRARY**

**LIBRARY DEPARTMENT POLICIES**

Policy No.: 2.12

Date: Oct 7, 2008

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**SUBJECT: Library Program Fees**

- I. **Purpose:** To implement an expenditure plan for course fees collected as per University policy 6.42.
- II. **Expenditure Plan:** Library program fees are allocated as follows:
  - A. LM Program fees are allocated to provide databases and other research materials for students to use in completing the course.
  - B. LM 4890/6890 *Practicum* fees are used to pay cooperating teachers and travel for the SUU supervisory visits.
- III. **Accumulation of Fund Balance:** In the event that funds accumulate into a fund balance that carries forward into a new fiscal year, such funds will be used to upgrade equipment in the classroom and computer instruction area.