

**Gerald R. Sherratt Library  
Special Collections and Archives  
351 W. Center, Cedar City, UT 84720  
435-586-7945 (FAX 435-865-8152)**

**Photographic Use and Reproduction Fees**

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**Photographic Use Fees**

Per print fee

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|--|---------------------|---------|-----------------|-------|------------------|--------|------------------|--------|------------------|--------|----------|
| 1. <b>Personal Use.</b> Prints suitable for study or research purposes, or for personal use. Does not include publication rights or permission for copying or other uses.  | N/C                 |         |                 |       |                  |        |                  |        |                  |        |          |
| 2. <b>Publication Use.</b> Use fee includes <b><u>one-time, one-use</u></b> , single language publication rights for black & white or color photographic copies from negatives or digital scans.<br><br><b>For-profit</b> corporations, partnerships, businesses, and individuals <ul style="list-style-type: none"> <li>a. Editorial use in books, periodicals, or other published works:<br/>           Fee based on size of production run:           <table border="0" style="margin-left: 40px;"> <tr><td style="padding-right: 20px;">Under 2,000</td><td style="text-align: right;">\$50.00</td></tr> <tr><td>2,001 to 10,000</td><td style="text-align: right;">75.00</td></tr> <tr><td>10,001 to 20,000</td><td style="text-align: right;">100.00</td></tr> <tr><td>20,001 to 50,000</td><td style="text-align: right;">150.00</td></tr> <tr><td>50,001 and above</td><td style="text-align: right;">200.00</td></tr> </table> </li> <li>b. Advertising and other non-editorial uses such as book covers, end papers, unbound materials, post cards, posters, brochures, etc.:</li> </ul> | Under 2,000         | \$50.00 | 2,001 to 10,000 | 75.00 | 10,001 to 20,000 | 100.00 | 20,001 to 50,000 | 150.00 | 50,001 and above | 200.00 | \$100.00 |
| Under 2,000  | \$50.00             |         |                 |       |                  |        |                  |        |                  |        |          |
| 2,001 to 10,000  | 75.00               |         |                 |       |                  |        |                  |        |                  |        |          |
| 10,001 to 20,000   | 100.00              |         |                 |       |                  |        |                  |        |                  |        |          |
| 20,001 to 50,000   | 150.00              |         |                 |       |                  |        |                  |        |                  |        |          |
| 50,001 and above   | 200.00              |         |                 |       |                  |        |                  |        |                  |        |          |
| <b>Non-profit</b> institutions, corporations, and government agencies <ul style="list-style-type: none"> <li>a. Editorial use in books, periodicals, or other published works:<br/>(Maximum charge for more than 50 pictures: \$500.00)</li> <li>b. Advertising and other non-editorial uses such as book covers, end papers, unbound materials, post cards, posters, brochures, etc.:</li> </ul>  | \$50.00             |         |                 |       |                  |        |                  |        |                  |        |          |
| 3. <b>Exhibition Use.</b> Photographic copy prints for exhibition or display purposes only. Fees do not include any publication rights or permissions for other uses.<br><br><b>For-profit</b> corporations, partnerships, private businesses, and individuals.<br><br>Prints for display in offices, public spaces of commercial buildings, restaurants, private and corporate galleries, and retail spaces.  | \$50.00             |         |                 |       |                  |        |                  |        |                  |        |          |
| <b>Non-profit</b> institutions, corporations, and government agencies<br><br>Prints for exhibition by museums, schools, and other non-profit organizations or for use by individuals in home settings  | \$25.00             |         |                 |       |                  |        |                  |        |                  |        |          |
| 4. <b>Television, video, and CD-ROM Use.</b><br><br><b>For-profit</b> corporations, partnerships, private businesses, and individuals<br><b>Non-profit</b> institutions, corporations, and government agencies   | \$100.00<br>\$10.00 |         |                 |       |                  |        |                  |        |                  |        |          |

## **Reproduction Fees**

No photocopies will be made of photographic images. Copying of photographs greatly accelerates their deterioration. Personal prints may be purchased. All negatives and scanned files remain property of the library.

	<b>Cost/picture</b>
<b>Personal Prints</b> from available scan (any size up to 8x10")	
Ink jet paper	\$ 2.00
Photo Paper (printed in Special Collections or Copy Center)	\$ 4.00
<b>Scan fee</b>	\$ 5.00
<b>Publication Prints</b> (black & white; print made from available negative)	
4x5"	\$ 8.00
5x7"	\$10.00
8x10"	\$12.00
<b>Negative fee</b>	
\$10.00	
<b>Scan to disk or FTP only</b> - First image	\$ 5.00
Additional images	\$ 2.00/ea
<b>35mm Slide prints</b> (color, made from scan)	\$ 5.00
<b>Audio and video tape duplication, per tape</b>	\$ 5.00

Quotes given on request for larger prints, exhibition quality prints, new photographs of existing collections, and video tape duplication, etc.

**Delivery:** Basic service for personal prints in two days. Publication prints require ten working days. Rush service for publication prints may be possible, but doubles the reproduction charges.

**Payment:** Prepayment is required from individuals. Businesses or government agencies may use purchase orders. Deposit may be required.

**Shipping and handling charges:** **\$3.00.**  
**Actual postage costs will be added to large orders.**

**Credit line should read:** Special Collections  
Gerald R. Sherratt Library  
Southern Utah University